



## PUPIL HOLIDAY / LEAVE REQUEST FORM

Student's Name \_\_\_\_\_ Year \_\_\_\_\_

Please state dates:

(inclusive dates)

From: \_\_\_\_\_ to: \_\_\_\_\_

Reason for request: \_\_\_\_\_

Sanctioned by: \_\_\_\_\_ on \_\_\_\_\_

Headteacher

- As in a High Court ruling, holidays should **not be booked during term time** as it interferes with your child's education.
- Where there are **exceptional** circumstances, permission should be requested in writing **before** the holiday is booked.
- Please be aware that **any** absence **will** affect your daughter's progress.



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